

PRESIDENT'S SECRETARIAT
(President's Garden Section)

No.32/Gdn/2022-23(Part-2)

19 November, 2025

NOTICE INVITING TENDER

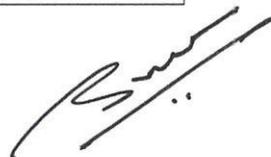
Subject: Supply of fresh Cut Flower to President's Gardens, President's Secretariat, Rashtrapati Bhavan, New Delhi.

The Under Secretary (President's Gardens), President's Secretariat, Rashtrapati Bhavan, New Delhi on behalf of the President of India, invites online bids from the eligible bidders for award of contract for **supply of Fresh Cut Flower to President's Gardens, President's Secretariat, Rashtrapati Bhavan, New Delhi** for a period of **one year**. Bidders are advised to follow the instructions for online bid submission through Central Public Procurement Portal at: [https:// www.eprocure.gov.in/eprocure/app](https://www.eprocure.gov.in/eprocure/app). Only online bid will be accepted.

Guidelines for the bidders

- (i) The bids will be accepted only online through <https://eprocure.gov.in> under two bid systems viz. Technical Bid and Financial Bid. The last date of submission of bids/quotations is 3rd December 2025 before **18.55 hrs** Any Bid/Quotation received after due date and time, by whatever means, shall not be entertained. The technical bids will be opened online by the Bid Opening Committee at 04th December, 2025 (**Onwards**). Bidders can see bid opening online on CPP portal (or they may come to Garden Section of President's Secretariat). Financial bids of only those bidders who qualify on the basis of the technical bids will be opened, notice for opening of which will be issued subsequently. Incomplete or conditional bids/quotations will not be entertained.
- (ii) All details regarding tender are available on President's Secretariat website <https://www.Rashtrapatisachivalaya.gov.in> and <https://www.eprocure.gov.in>. Any change/modification in the Tender enquiry will be intimated through above websites only. Bidders may keep themselves updated through same.
- (iii) For submission of E-bids, bidders are required to get themselves registered with eprocure.gov.in website along with Digital Signature Certificates issued by CCA under IT Act-2003.
- (iv) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be addressed to the 24*7 CPP Portal helpdesk on Tele No. 0120-4200462, 4001002, 4001005, 6277787.

Sl. No.	Specification	Date
1.	Date of publishing of NIT	11.11.2025
2.	Bid document download/start date	11.11.2025
3.	Bid submission start date	12.11.2025
4.	Bid documents download end date	03.12.2025
5.	Bid submission End Date	03.12.2025
6.	Bid Opening Date	04.12.2025



3. Minimum Eligibility Criteria

The estimated cost of the tender is Rs. 1.25 crores.

- (i) The firm/company should be registered or enlisted contractors in CPWD (Horticulture), State Govt. or PSU or Autonomous body or having well settled nursery or should be specialized Florist having more than **5 years of experience in supply of cut flowers (ending with 31.03.2025)**. Certificate of incorporation/registration as proof of existence along with the completion certificate of similar works should be furnished along with the bid. The firm must be registered with any of the above mentioned departments or having supplied similar items prior to the year 2020.
- (ii) The bidder should have completed successfully and satisfactorily supplying of cut flowers during last 5 years **ending with 31.03.2025 (01.04.2020 to 31.03.2025)**. The said completion certificate orders should include the total cost as mentioned under for supply of cut flower to Government Ministries/ departments/ PSUs, 5 Star Hotels as per star classification by Ministry of Tourism, etc.
- (a) Three similar contracts each costing not less than **Rs.37,50,000**
Or
- (b) Two similar contracts each costing not less than **Rs 50,00,000/-**.
Or
- (c) One similar contracts each costing not less than **Rs 1,00,00,000/-**.
- Proof duly supported by documentary evidence should be uploaded with the technical bid.
- (iii) The average annual turnover of the firm for the last **03 financial years** ending 31.03.2025 should not be less than **Rs 37 Lakh**. A certificate duly certified by Chartered Accountant should be uploaded with the technical bid.
- (iv) The Firm must have **Goods and Service Tax (GST) Registration Number**. A copy of the **GST Registration Certificate** should be uploaded with the Technical Bid.
- (v) The bidder must upload scanned copy of PAN No. along with Income Tax Return for last 3 **financial years** ending with **31.03.2025** with technical bid.


(S.M. Sami)
Under Secretary
President's Gardens

Terms and Conditions

1. The Bidder shall quote their rates on quarterly basis in the provided BOQ1, BOQ2, BOQ3 & BOQ4 so as to allow for seasonal variations in rates without compromising the quality.
2. Unless otherwise specified in the Schedule of Quantity, the rates of all the items shall be considered as inclusive of all charges, taxes and transportation.
3. Tenderer has to furnish earnest money deposit of **Rs 3,75,000/-** (Rupees three lakh seventy five thousand only) in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any commercial bank drawn in favor of the Pay & Accounts Officer, President's Secretariat payable at New Delhi. The original EMD in the form of Demand Draft should be deposited at the Garden Section, President's Secretariat, Rashtrapati Bhavan, New Delhi within the period of bid submission failing which the bid submitted will not be considered.
4. EMD should reach the undersigned before the last date of bid submission, failing which offer will be liable for rejection. Bidders have to attach scanned copies of the Earnest Money Deposit along with e-bid.
5. The bid shall not be considered without earnest money in the form mentioned above.
6. The successful tenderer shall need to deposit a "Performance security" equivalent to 3% of the tendered cost in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any commercial bank drawn in favour of Pay & Accounts Officer, President's Secretariat. **The performance security will be returned after 60 days of obligations/completion of the work. The performance security shall be forfeited in case of the successful bidder refuse or fail to execute the order after the acceptance of tender. No interest shall be paid on Performance security.**
7. The Earnest Money deposit during the period of bid submission shall be returned to successful tenderer after receiving the aforesaid performance security.
8. The earnest money of unsuccessful tenders shall be returned after award of the tender. No claim will be entertained for any delay in this regard.
9. No interest on the Earnest Money Deposit as well as Performance security shall be paid.
10. The EMD will be forfeited in the following conditions:
 - (a) If at any stage, any of the information/declaration given by the bidder is found false;
 - (b) In case of any lapse/default with regard to the terms and conditions of the NIT at any stage after submitting the bid.


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- (c) In case of final selection, if the bidder fails to furnish Security Deposit in accordance with the terms and conditions of the NIT.
- (d) if the bidder declared successful for the offer, does not accept the work for any reasons, whatsoever.
11. Conditional tender in any form will not be accepted.
12. The supply of cut flowers shall be given at South Basement Entrance/Security Gate of Rashtrapati Bhavan before 07.30 AM or as required by this Secretariat daily for the period of the contract.
13. The entry of vehicles/workers into the President's Estate is through temporary entry passes to be made by the Security Office of the Rashtrapati Bhavan for which the contractor shall submit the details in advance. Workers with good conduct records only would be allowed to work.
14. The Department shall not be responsible for any injury partial or permanent or death of any worker at site due to accident or malfunctioning of the equipment or by negligence of the staff.
15. The flowers should be fresh, firm, healthy, disease free and as per specification given in schedule of quantity.
16. The rejected flowers should be replaced immediately by the contractor at his own risk and cost.
17. **The demand for fresh cut flowers will be made as per actual requirements of the President's Gardens, President's Secretariat. Moreover, the quantity mentioned in the BoQ is a likely drawl and there is no commitment towards drawl on these quantities.**
18. The Fresh Cut Flowers should be provided in multi-color as per our requirement.
19. In the event of emergency, the supply of cut flowers should be made available at short notice.
20. The quality and freshness of cut flowers supplied shall be ensured and maintained by the contractor.
21. **For any irregularity and interrupted supply of cut flower a fine 0.5% (half percent) of the contract value shall be imposed/deducted in the bills of the supplier. The penalty on this account shall however be limited to a maximum 5% (five percent) of the contract value during whole contract period.**
22. Failure to supply on time will also attract deduction of expenditure occurred in procurement of supply from market for that day from the Contractor's bill.
23. Short supply/ non-supply of cut flowers in emergency, **the requirement will be fulfilled from other firms/ open market upto Rs. 2 Lakh and cost to be borne by the Firm.**
24. **Repeated occurrence of the same will entail appropriate action as per Manual of Procurement of Goods/General Conditions Contract.**


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25. If there is repeated deviation from scheduled delivery, the contract shall be terminated.
26. If any damage caused to public convenience/services, the same shall have to be repaired instant, failing which necessary recovery shall be made from the contractor's bill.
27. The contractor has to work in restricted area and in restricted time due to security reason. He shall be bound by the instructions of security staff and Officer-in-charge in this respect.
28. I accept all the terms and conditions as laid down above.

(Signature of the bidder)

A handwritten signature in black ink, followed by the date '12/11/2012' written in a similar style.

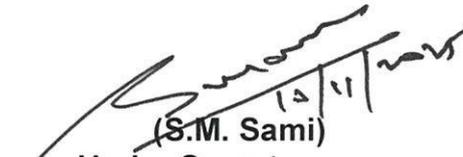
QUALIFYING REQUIREMENTS AND DOCUMENTS TO BE FURNISHED

1. The scanned copy of the following documents must be uploaded with the Technical Bid:
 - (i) EMD
 - (ii) GST Registration
 - (iii) PAN Card
 - (iv) ITR acknowledgement for last 3 financial years **ending with 31.03.2025.**
 - (v) Certificate duly certified by Chartered Accountant with regards to Turn over of the Firm during **last 3 years** ending with financial year **31.03.2025.**
 - (vi) Documents like completion certificate/supply order for supply of cut flowers by the bidder in support of year of experience **during last 5 years** i.e. from **01.04.2020 to 31.03.2025** as required under NIT.
 - (vii) **Upload terms and conditions duly signed by the bidder** in token of having understood and agreed to the same.
 - (viii) **Upload dully filled in all respect of Annexure I** of this tender.

2. The Financial Bid should contain the rate against each item. The cost of Cut flower may be quoted separately as per **BOQ 1 to BOQ 4.** The Bid would be summarily rejected if the Financial Bid does not contain the information as required in the prescribed Performa.

NOTE:

- (i) The decision of President's Secretariat regarding fulfilment of the requirements of the Technical Bid shall be final and binding.
- (ii) No rates shall be indicated in the Technical Bid, in such a case the bid shall be rejected.


(S.M. Sami)
Under Secretary
President's Gardens

SCHEDULE OF QUANTITY

BOQ – 1

Sr. No.	ITEM	UNIT	October 2026 - December 2025		
			Oct-26	Nov-26	Dec-25
1	Gladiolus (Multi Colour) Grade-A Spike Length (cm)>70; Minimum Nos. of Florates 8 to 12	Per Dozen	0.00	4.00	0.00
2	Gladiolus (Multi Color) Grade-B Spike Length (9cm)>60-70; Minimum Nos. of Florates 6 to 8	Per Dozen	62.00	111.00	172.00
3	Roses (Dutch) Stem Length (cm) 30	Bunch (20) Nos.	523.00	609.00	489.00
4	Roses (Dutch) Stem Length (cm) 45	Bunch (20) Nos.	94.00	0.00	0.00
5	Carnation Poly House/Dutch/Massai Stem Length(cm) 45; Minimum flower diameter (cm) - 4	Per Piece	532.00	455.00	375.00
6	Lillium Asiatic Stem length (cm) > 45 No. of healthy flower buds/developed buds = 3	Per Piece	2198.00	1866.00	1452.00
7	Oriental Lily Stem Length(cm)>12 length of healthy Flower Buds/Developed Buds>=3	Per Piece	78.00	533.00	52.00
8	Anthurium Large size Stem Length(cm)>40; Spadix diameter (cm) >12 Length of Spathe (cm) >7.5	Per Piece	736.00	668.00	548.00
9	Anthurium Medium size Stem Length (cm) 30-40; Spadix diameter (cm) 10 to 12, Length of Spathe (cm) 5-7.5	Per Piece	13.00	23.00	16.00
10	Bird of Paradise Long Stem Stem Length (cm) > 45;	Per Piece	188.00	41.00	0.00
11	Orchid Singapore Mokara with different color with more than 30 cm spike length	Per Piece	468.00	689.00	436.00
12	Chrysanthemum Variety Double Stem; Length (cm) > 60;	Per Piece	2536.00	2810.00	1598.00
13	Chrysanthemum Variety Snow Ball Group Stem Length > 45-60 cm, Flower diameter(cm) as per standard > 10-12 cm	Per Dozen	20.00	133.00	0.00


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14	Tube Rose Single Stem Length(cm)>30; Stage of flower -Loose buds stage	Per Dozen	217.00	20.00	29.00
15	Arica Palm Leaves Best Green, Good Length	Per Dozen	413.00	426.00	317.00
16	Asparagus (Local) Best Green, Good Length	Kori/20 Laries	202.00	183.00	156.00
17	Calcutta Marigold Orange Lari in 2 ½ -3' long	Per Kg.	30.00	16.00	7.00
18	Marigold Orange (Loose)	Kori/20 Laries	47.00	60.00	31.00
19	Calcutta Marigold Yellow Lari in 21/2-3' long	Per Kg.	40.00	35.00	7.00
20	Marigold Yellow (Loose)	Per Kg.	80.00	86.00	34.00
21	Marigold (Russet) - Loose Flower	Each	0.00	1.00	1.00
22	Tube Rose Lari in 3' Long	Per Kg.	0.00	10.00	0.00
23	Tube Rose Loose Flower	Each	29.00	3.00	14.00
24	Green Leaves Lari/ Ashoka Lari (Standard)	Each	0.00	0.00	0.00
25	Chrysanthemum White Lari in 4' Long	Per Kg.	65.00	0.00	0.00
26	Chrysanthemum (White) Loose	Per Kg.	8.00	38.00	18.00
27	Bush Rose - Loose Flower	Per Kg.	46.00	40.00	20.00
28	Babuna Loose Flower	Each	11.00	19.00	0.00
29	Garland in 8' size (Prepared by Rose & Tube Rose Flower)	Each	7.00	0.00	2.00
30	Mogra Lari in 2' size	Per Kg.	26.00	0.00	13.00
31	Mogra Loose Flower	Per Piece	20.00	2.00	8.00
32	Lotus Stem Length (cm) > 30; Flower Diameter (cm) 7.5 cm	Per Dozen	480.00	59.00	447.00


 (S.M.Sami)
 Under Secretary
 President's Gardens

BOQ – 2

Sr. No.	ITEM	UNIT	January – March, 2026		
			Jan-26	Feb-26	Mar-26
1	Gladiolus (Multi Colour) Grade-A Spike Length (cm)>70; Minimum Nos. of Florates 8 to 12	Per Dozen	0.00	4.00	0.00
2	Gladiolus (Multi Color) Grade-B Spike Length (9cm)>60-70; Minimum Nos. of Florates 6 to 8	Per Dozen	48.00	38.00	95.00
3	Roses (Dutch) Stem Length (cm) 30	Bunch (20) Nos.	541.00	429.00	594.00
4	Roses (Dutch) Stem Length (cm) 45	Bunch (20) Nos.	812.00	931.00	818.00
5	Carnation Poly House/Dutch/Massai Stem Length(cm) 45; Minimum flower diameter (cm) - 4	Per Piece	436.00	529.00	584.00
6	Lillium Asiatic Stem length (cm) > 45 No. of healthy flower buds/developed buds = 3	Per Piece	2204.00	2092.00	2242.00
7	Oriental Lily Stem Length(cm)>12 length of healthy Flower Buds/Developed Buds>=3	Per Piece	65.00	46.00	72.00
8	Anthurium Large size Stem Length(cm)>40; Spadix diameter (cm) >12 Length of Spathe (cm) >7.5	Per Piece	484.00	372.00	380.00
9	Anthurium Medium size Stem Length (cm) 30-40; Spadix diameter (cm) 10 to 12, Length of Spathe (cm) 5-7.5	Per Piece	143.00	0.00	0.00
10	Bird of Paradise Long Stem Stem Length (cm) > 45;	Per Piece	130.00	10.00	0.00
11	Orchid Singapore Mokara with different color with more than 30 cm spike length	Per Piece	514.00	267.00	325.00
12	Chrysanthemum Variety Double Stem; Length (cm) > 60;	Per Piece	4736.00	1328.00	261.00
13	Chrysanthemum Variety Snow Ball Group Stem Length > 45-60 cm, Flower diameter(cm) as per standard > 10-12 cm	Per Dozen	0.00	0.00	0.00
14	Tube Rose Single Stem Length(cm)>30; Stage of flower -Loose buds stage	Per Dozen	86.00	114.00	229.00

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15	Arica Palm Leaves Best Green, Good Length	Per Dozen	380.00	289.00	309.00
16	Asparagus (Local) Best Green, Good Length	Kori/20 Laries	195.00	247.00	176.00
17	Calcutta Marigold Orange Lari in 2 ½ -3' long	Per Kg.	126.00	22.00	21.00
18	Marigold Orange (Loose)	Kori/20 Laries	185.00	46.00	46.00
19	Calcutta Marigold Yellow Lari in 21/2-3' long	Per Kg.	9.00	21.00	21.00
20	Marigold Yellow (Loose)	Per Kg.	184.00	34.00	33.00
21	Marigold (Russet) - Loose Flower	Each	0.00	17.00	8.00
22	Tube Rose Lari in 3' Long	Per Kg.	66.00	67.00	69.00
23	Tube Rose Loose Flower	Each	49.00	3.00	72.00
24	Green Leaves Lari/ Ashoka Lari (Standard)	Each	196.00	1.00	0.00
25	Chrysanthemum White Lari in 4' Long	Per Kg.	397.00	1.00	0.00
26	Chrysanthemum (White) Loose	Per Kg.	98.00	1.00	0.00
27	Bush Rose - Loose Flower	Per Kg.	162.00	10.00	9.00
28	Babuna Loose Flower	Each	24.00	15.00	27.00
29	Garland in 8' size (Prepared by Rose & Tube Rose Flower)	Each	1.00	0.00	0.00
30	Mogra Lari in 2' size	Per Kg.	59.00	40.00	3.00
31	Mogra Loose Flower	Per Piece	43.00	185.00	4.00
32	Lotus Stem Length (cm) > 30; Flower Diameter (cm) 7.5 cm	Per Dozen	317.00	250.00	61.00


 (S.M.Sami)
 Under Secretary
 President's Gardens

BOQ – 3

Sr. No.	ITEM	UNIT	April – June, 2026		
			Apr-26	May-26	Jun-26
1	Gladiolus (Multi Colour) Grade-A Spike Length (cm)>70; Minimum Nos. of Florates 8 to 12	Per Dozen	0.00	0.00	0.00
2	Gladiolus (Multi Color) Grade-B Spike Length (9cm)>60-70; Minimum Nos. of Florates 6 to 8	Per Dozen	0.00	0.00	2.00
3	Roses (Dutch) Stem Length (cm) 30	Bunch (20) Nos.	165.00	755.00	367.00
4	Roses (Dutch) Stem Length (cm) 45	Bunch (20) Nos.	597.00	1251.00	394.00
5	Carnation Poly House/Dutch/Massai Stem Length(cm) 45; Minimum flower diameter (cm) - 4	Per Piece	467.00	986.00	633.00
6	Lillium Asiatic Stem length (cm) > 45 No. of healthy flower buds/developed buds = 3	Per Piece	2056.00	1800.00	1272.00
7	Oriental Lily Stem Length(cm)>12 length of healthy Flower Buds/Developed Buds>=3	Per Piece	52.00	59.00	46.00
8	Anthurium Large size Stem Length(cm)>40; Spadix diameter (cm) >12 Length of Spathe (cm) >7.5	Per Piece	372.00	344.00	388.00
9	Anthurium Medium size Stem Length (cm) 30-40; Spadix diameter (cm) 10 to 12, Length of Spathe (cm) 5-7.5	Per Piece	0.00	0.00	0.00
10	Bird of Paradise Long Stem Stem Length (cm) > 45;	Per Piece	0.00	0.00	0.00
11	Orchid Singapore Mokara with different color with more than 30 cm spike length	Per Piece	325.00	644.00	260.00
12	Chrysanthemum Variety Double Stem; Length (cm) > 60;	Per Piece	36.00	2912.00	1728.00
13	Chrysanthemum Variety Snow Ball Group Stem Length > 45-60 cm, Flower diameter(cm) as per standard > 10-12 cm	Per Dozen	0.00	0.00	0.00
14	Tube Rose Single Stem Length(cm)>30; Stage of flower -Loose buds stage	Per Dozen	63.00	241.00	23.00


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15	Arica Palm Leaves Best Green, Good Length	Per Dozen	263.00	307.00	226.00
16	Asparagus (Local) Best Green, Good Length	Kori/20 Laries	124.00	124.00	125.00
17	Calcutta Marigold Orange Lari in 2 ½ -3' long	Per Kg.	14.00	18.00	5.00
18	Marigold Orange (Loose)	Kori/20 Laries	64.00	44.00	33.00
19	Calcutta Marigold Yellow Lari in 21/2-3' long	Per Kg.	7.00	16.00	4.00
20	Marigold Yellow (Loose)	Per Kg.	54.00	32.00	25.00
21	Marigold (Russet) - Loose Flower	Each	13.00	0.00	0.00
22	Tube Rose Lari in 3' Long	Per Kg.	65.00	65.00	0.00
23	Tube Rose Loose Flower	Each	5.00	14.00	13.00
24	Green Leaves Lari/ Ashoka Lari (Standard)	Each	0.00	0.00	0.00
25	Chrysanthemum White Lari in 4' Long	Per Kg.	1.00	28.00	16.00
26	Chrysanthemum (White) Loose	Per Kg.	7.00	0.00	0.00
27	Bush Rose - Loose Flower	Per Kg.	15.00	12.00	7.00
28	Babuna Loose Flower	Each	7.00	5.00	5.00
29	Garland in 8' size (Prepared by Rose & Tube Rose Flower)	Each	0.00	5.00	0.00
30	Mogra Lari in 2' size	Per Kg.	37.00	52.00	52.00
31	Mogra Loose Flower	Per Piece	23.00	837.00	18.00
32	Lotus Stem Length (cm) > 30; Flower Diameter (cm) 7.5 cm	Per Dozen	64.00	151.00	120.00


 (S.M. Sami)
 Under Secretary
 President's Gardens

BOQ – 4

Sr. No.	ITEM	UNIT	July – September, 2026		
			Jul-26	Aug-26	Sep-26
1	Gladiolus (Multi Colour) Grade-A Spike Length (cm)>70; Minimum Nos. of Florates 8 to 12	Per Dozen	0.00	0.00	0.00
2	Gladiolus (Multi Color) Grade-B Spike Length (9cm)>60-70; Minimum Nos. of Florates 6 to 8	Per Dozen	2.00	59.00	110.00
3	Roses (Dutch) Stem Length (cm) 30	Bunch (20) Nos.	225.00	131.00	13.00
4	Roses (Dutch) Stem Length (cm) 45	Bunch (20) Nos.	1002.00	2019.00	1064.00
5	Carnation Poly House/Dutch/Massai Stem Length(cm) 45; Minimum flower diameter (cm) - 4	Per Piece	891.00	863.00	414.00
6	Lillium Asiatic Stem length (cm) > 45 No. of healthy flower buds/developed buds = 3	Per Piece	1812.00	2520.00	1388.00
7	Oriental Lily Stem Length(cm)>12 length of healthy Flower Buds/Developed Buds>=3	Per Piece	98.00	65.00	85.00
8	Anthurium Large size Stem Length(cm)>40; Spadix diameter (cm) >12 Length of Spathe (cm) >7.5	Per Piece	386.00	704.00	704.00
9	Anthurium Medium size Stem Length (cm) 30-40; Spadix diameter (cm) 10 to 12, Length of Spathe (cm) 5-7.5	Per Piece	0.00	0.00	0.00
10	Bird of Paradise Long Stem Stem Length (cm) > 45;	Per Piece	0.00	0.00	113.00
11	Orchid Singapore Mokara with different color with more than 30 cm spike length	Per Piece	189.00	280.00	416.00
12	Chrysanthemum Variety Double Stem; Length (cm) > 60;	Per Piece	468.00	662.00	500.00
13	Chrysanthemum Variety Snow Ball Group Stem Length > 45-60 cm, Flower diameter(cm) as per standard > 10-12 cm	Per Dozen	0.00	0.00	52.00
14	Tube Rose Single Stem Length(cm)>30; Stage of flower -Loose buds stage	Per Dozen	52.00	146.00	13.00

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15	Arica Palm Leaves Best Green, Good Length	Per Dozen	260.00	278.00	346.00
16	Asparagus (Local) Best Green, Good Length	Kori/20 Laries	137.00	137.00	131.00
17	Calcutta Marigold Orange Lari in 2 ½ -3' long	Per Kg.	58.00	79.00	22.00
18	Marigold Orange (Loose)	Kori/20 Laries	50.00	105.00	46.00
19	Calcutta Marigold Yellow Lari in 21/2-3' long	Per Kg.	57.00	64.00	16.00
20	Marigold Yellow (Loose)	Per Kg.	40.00	98.00	42.00
21	Marigold (Russet) - Loose Flower	Each	0.00	0.00	0.00
22	Tube Rose Lari in 3' Long	Per Kg.	260.00	325.00	144.00
23	Tube Rose Loose Flower	Each	7.00	19.00	4.00
24	Green Leaves Lari/ Ashoka Lari (Standard)	Each	390.00	0.00	0.00
25	Chrysanthemum White Lari in 4' Long	Per Kg.	0.00	473.00	0.00
26	Chrysanthemum (White) Loose	Per Kg.	0.00	0.00	348.00
27	Bush Rose - Loose Flower	Per Kg.	8.00	18.00	28.00
28	Babuna Loose Flower	Each	5.00	30.00	0.00
29	Garland in 8' size (Prepared by Rose & Tube Rose Flower)	Each	0.00	0.00	1.00
30	Mogra Lari in 2' size	Per Kg.	261.00	0.00	0.00
31	Mogra Loose Flower	Per Piece	4.00	27.00	2.00
32	Lotus Stem Length (cm) > 30; Flower Diameter (cm) 7.5 cm	Per Dozen	68.00	109.00	68.00


 (S.M. Sami)
 Under Secretary
 President's Gardens

EVALUATION OF TENDER:

1. The L-1 will be determined as per overall quoted rates thereafter itemwise L-1 rate may also be evaluated, if required.
2. Parallel rate contracts at L-1 rates(item wise) may be offered to L-2 or L-3 or so on. Supply order may be placed against the contracts in the event of refusal or inability of supply by L-1 vendor.

GENERAL TERMS AND CONDITIONS

1. The rates mentioned in the contract will be valid for a period of one year from the date of award of the contract.
2. Successful bidder shall be required to sign a Contract Agreement on a Non judicial stamp paper of Rs.100/- duly signed by the Notary to be furnished by him within a week of receiving communication regarding acceptance of his bid/award of contract failing which the earnest money may be forfeited.
3. The successful bidder shall furnish, before signing the Contract a Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any Commercial Bank drawn in favor of the Pay & Accounts Officer, President's Secretariat payable at New Delhi valid up to the date of three months after the date of expiry of the Contract, for an amount equivalent to 3 % of the amount of Contract Value. **The Performance Security will be forfeited in case supply of sub-standard quality of fresh cut flowers or non-performance of supply of fresh cut flowers to President's Secretariat by the firm/agency/vendor.**

TERMS OF PAYMENT

1. Payment shall be made on monthly basis. The President's Secretariat shall be at liberty to discontinue/cancel agreement by serving one-week-notice without assigning any reason thereof. Decision of the Under Secretary (Garden), President's Secretariat shall be final and binding to the agency. However the payment due to agency may be made after verification subject to any recovery imposed by President's Secretariat.
2. No compensation shall be payable to the Contractor for any damage caused by natural calamity (Rain, storm, earthquakes and other calamity) during the execution of work.
3. All applicable and prevailing taxes will be recovered from the Contractor bill as per Government Orders.

ARBITRATION:

In case of any dispute/disagreement as regards the interpretation of any clause or otherwise, relating to the Supply of Cut Flowers to the President's Secretariat, that


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may arise during or after the execution of the contract, the dispute shall be referred to such person(s) appointed/nominated by The Secretary, President's Secretariat. The proceedings of the arbitration shall be carried out only in Delhi, under the provisions of the Arbitration and Conciliation Act, 1996.

RENEWAL/TERMINATION OF THE CONTRACT

1. The President's Secretariat reserves the right to abandon or terminate the contract at any time without assigning any reason, after giving three months notice to the firm. In the event of the service/work being found unsatisfactory and/or not according to the specifications and standards laid down in the contract, the contract may be terminated at one month notice in writing after giving the firm an opportunity to show cause as to why such an action should not be taken. In the event of termination of contract on account of unsatisfactory/substandard services, the President's Secretariat shall not accept any responsibility for any loss suffered by the firm.
2. In case of termination of contract on account of unsatisfactory/substandard Services, President's Secretariat shall be at liberty to get the job completed from alternative sources at the risk and cost of the firm.
3. **The contract duration may be extended further for a period not exceeding three months with existing rate, terms and conditions, subject to acceptance by firm/ agency/ vendor.**


10/11/2015
(S.M.Sami)
Under Secretary
President's Gardens

Instruction to the Contractors/Bidders for the e-submission of the bids on the Central Public Procurement Portal [e-procurement].

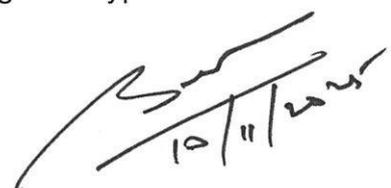
<http://eprocure.gov.in/eproucre/app>

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the e-Procurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email id. All the correspondence shall be made directly with the contractors/bidders through email id provided.
- 3) Bidder need to login to the site thro' their user ID/password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificated (Class II or Class III Certificate with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/Smart Card, should be registered
- 5) The DSC that is registered only, should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested
- 7) After downloading/getting the tender document/schedules, the Bidder should go thro' them carefully and then submit the documents as asked.
- 8) If there are any clarifications, this may be obtained online thro' the tender site, or thro' the contract details. Bidder should take into account of the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site though the secured log in by giving the users id/password chosen during enrollment/registration and then by giving the password of the e-Token/Smart Card to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my favorites' folder.
- 11) From the 'my favorites' folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked, otherwise, the bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted.
- 14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidder can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during


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bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.

- 16) Bidder should be uploaded Earnest Money Deposit Declaration in the prescribed proforma as specified in the tender in terms of OM No. F.9/4/2020-PPD, dated 12th November, 2020 issued by Ministry of Finance, Department of Expenditure, P.P. Division.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 18) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
- 19) The details has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements.
- 20) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 21) If the price bid format is provided in a spread sheet file like BOQ.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender. Vide OM No. 29(1)/2014-PPD, dated 28th Jan, 2014 issued by Ministry of Finance, Department of Expenditure, P.P. Division, "If a firm quotes NIL charges/consideration the bid shall be treated as unresponsive and will not be considered."
- 22) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 23) After the bid submission, the acknowledgement number, given by the e-tendering system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 24) The bidder should ensure / see that the bid documents submitted should be free from virus and if the documents could be opened, due to virus, during tender opening, the bid is likely/liable to be rejected.
- 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 28) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.

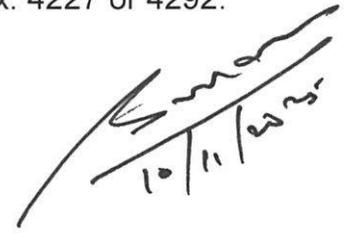


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- 29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 30) For any queries regarding e-tending process, the bidders are requested to contact through the modes given below:

E-mail : sm.sami@nic.in

Contact Telephone Numbers : 011-23015321 -Ex. 4227 or 4292.



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TECHNICAL BID

A. Details to be furnished by the bidder in all respect:

1.	Name of the firm	
2.	No. of years of existence/incorporation	
3.	Name of owner	
4.	Business address of the firm	
5.	Telephone No./Mobile No.	
6.	e-mail ID	

B. The bidders will be required to upload scanned copies of following documents/ certificates with technical bid failing which will be disqualified for opening of financial bid. Scanned copies to be submitted in the Technical Bid:

Sl. No.	Documents to be uploaded	If uploaded than Page No.
1.	Scanned copy of EMD	
2.	Valid Registration Certificate in Horticulture division of CPWD or State Govt. PSU or specialized Florist having more than 5 years of experience in supply of cut flowers (01.04.2020 to 31.03.2025) .	
3.	Pan Card Registration certificate.	
4.	GST Registration certificate.	
5.	Income Tax return acknowledgement for last 03 years ending 31.03.2025.	
6.	Details of Turnover during last 03 years with 31.03.2025 duly certified by CA as per eligibility criteria.	

I hereby certify that the information furnished above is full and correct to the best of our knowledge. I undertake that in case any deviation is found in the above statement at any stage, the company will be black-listed and will not have any dealing with the President's Secretariat in future.

(Signature of authorized signatory)

